



## The ChubbWorks<sup>SM</sup> Web Site

### *A Component of Chubb's Employment Practices Liability Loss Prevention Program*

#### **For exclusive access to a wide range of Web-based EPL, Health Care, and Not-for-Profit resources.**

ChubbWorks<sup>SM</sup> ([www.chubbworks.com](http://www.chubbworks.com)) is a critical component of Chubb's Employment Practices Liability Loss Prevention Program. This *free* Web site, created originally for Chubb *Employment Practices Liability Insurance* (EPLI) customers, is an on-line resource for companies seeking assistance with employment issues. ChubbWorks offers Chubb customers and agents convenient on-line access to a wide range of state-of-the-art EPL loss prevention tools.

ChubbWorks also now includes two industry-specific zones: the Health Care Zone<sup>SM</sup> and the Not-for-Profit Zone<sup>SM</sup>. These zones offer valuable loss prevention materials for directors and officers (D&O) liability and fiduciary liability exposures.

#### **ChubbWorks Features**

- **Self-registration**—Easy access to the site via a self-registration function that requires only a Chubb policy number for customers or an agent number for producers, with on-line user guide and customer service at your fingertips.
- **Web-based “best practices” training modules**—Training designed for managers and supervisors on best practices for preventing sexual harassment and workplace discrimination, terminating employment, and creating an ethical workplace. The interactive training provides pre- and post-training questionnaires, training summaries, and sophisticated tracking of training and performance. Quarterly refresher training through Web-based bulletins eliminates the need to retrain and provides training on an ongoing basis.
- **Industry-specific zones**—The Health Care Zone includes valuable loss prevention articles, checklists, and links to resources for D&O liability exposures such as antitrust, regulatory exposure from fraud and abuse, and HIPAA. The Not-for-Profit Zone offers loss prevention information for not-for-profit organizations, including valuable loss prevention articles, checklists, and links for D&O liability and EPL exposures. Both zones contain health-care-specific EPL and fiduciary loss prevention information.

**SIMILAR TRAINING**, if purchased separately, could cost thousands of dollars annually.



- **Model employment policies, procedures, and forms**—These tools address an employer’s major employment risks associated with the workplace, including harassment and discrimination prevention, violence prevention, family medical leave, business ethics, workplace safety, hiring, evaluations, reprimands, and terminations. They can be reviewed, downloaded, or printed for immediate use and can save an employer significant time and money.
- **“My Workplace”**—A section for employers to store important workplace information, such as an on-line handbook, “suggestion box” for site improvements, a notices board, and a directory of users.
- **Checklist database**—Employment practices checklists for human resource professionals, executive management, and front-line supervisors.
- **Library of information and education**—An extensive on-line library catalogs past issues and provides search features to these special, highly focused publications:
  - ***The Loss Prevention Journal for Human Resources***—Published to help human resources personnel integrate loss prevention into their work activities, this periodical covers a broad range of topics, from preventing allegations of a hostile work environment to diffusing a potential class-action lawsuit. Each article includes a “to do” checklist for future reference.
  - ***The Loss Prevention Journal for Managers and Supervisors***—A periodical that helps front-line managers and supervisors guard against employee and third-party wrongdoing. Each issue includes a checklist of the main points discussed for future reference.
  - ***Work Smarter, Live Better***—A journal for all employees that offers articles on wellness, health, safety, time management, and self-improvement. Each issue focuses on the intrinsic values of teamwork, ethics, and a balanced lifestyle. Companies that use this journal consider it an important employee benefit.
  - ***Leadership***<sup>2</sup>—A management periodical promoting character-driven leadership and the value of setting a positive personal example for building teamwork.
  - ***News to Use***—A journal on news events that affect the workplace, with a focus on studies and statistics.

*Note: The Chubb Group of Insurance Companies protects the confidentiality of all ChubbWorks users.*

## Next Steps

For more information on how Chubb’s **Employment Practices Liability Loss Prevention Program**, including **ChubbWorks**, can help prevent potential employment disputes, as well as help employers defend against actual EPL lawsuits, contact your trusted agent or broker today. Additional information is also available at [www.chubb.com](http://www.chubb.com).

